

**COMMISSIONERS' REGULAR BOARD MEETING**  
*February 15, 2017*

**Resolution(s) Passed:**

- (17-01) Resolution of the Richmond Redevelopment and Housing Authority Authorizing the Disposition of Vacant Parcels at 902 North Harrison Street, 1203½ West Leigh Street, 1205 West Leigh Street, 1205½ West Leigh Street, 1207 West Leigh Street, 1207½ West Leigh Street, 1209 West Leigh Street, 1209½ West Leigh Street and 1211 West Leigh Street located in the Carver Area

**MOTIONS:** Abbott/Coleman

**VOTE: Aye:** Jones, Adams, Olds, Young, Coleman, Abbott, Blount

**ABSTAIN:** None

**ABSENT:** Harrigan, Kessler

- (17-02) Resolution of the Richmond Redevelopment and Housing Authority to Adopt the RRHA Finance Policies as identified in the attached Exhibit A

**MOTIONS:** Adams/Young

**VOTE: Aye:** Jones, Adams, Olds, Young, Coleman, Abbott, Blount

**ABSTAIN:** None

**ABSENT:** Harrigan, Kessler

- (17-03) Resolution of the Richmond Redevelopment and Housing Authority to Adopt the RRHA Procurement Policy

**MOTIONS:** Young/Abbott

**VOTE: Aye:** Jones, Adams, Olds, Young, Coleman, Abbott, Blount

**ABSTAIN:** None

**ABSENT:** Harrigan, Kessler

MINUTES OF THE REGULAR MEETING OF THE COMMISSIONERS  
OF RICHMOND REDEVELOPMENT AND HOUSING AUTHORITY  
HELD IN THE OFFICES OF RRHA  
901 CHAMBERLAYNE PARKWAY, RICHMOND, VIRGINIA  
ON WEDNESDAY, FEBRUARY 15, 2017

**In Attendance:**

**Board of Commissioners**

Robley S. Jones, Jr., Chairman  
Robert J. Adams, Vice Chairman  
Marilyn B. Olds  
Samuel S. Young, Jr.  
Jonathan Coleman  
Heidi Abbott  
Veronica G. Blount

**Absent**

Neil S. Kessler  
Elliott M. Harrigan

**RRHA Staff**

T.K. Somanath, Chief Executive Officer

The Chairman called the meeting to order at 5:30 p.m. with *Lane Pearson* serving as Legal Counsel. A quorum was established.

**Minutes**

The Minutes from the *December 21, 2016 Regular Board of Commissioners Meeting* were approved.

***1 Motion: (Adams/Abbott) Move to adopt the Minutes from the December 21, 2016 Regular Board of Commissioners Meeting.***

**Motion Carried Unanimously**

**Citizen Information Period**

None at this time.

**New Business**

**Chairman's Comments**

Chairman Jones stated that City Council would like to establish a policy that would impose a two term limit to serve on RRHA's Board of Commissioners. He informed the Commissioners that if there were no objections, he would attend the next City Council meeting and address this item on behalf of the Board of Commissioners.

**Chief Executive Officer's Comments**

General Counsel Pearson provided an update on behalf of CEO Somanath. He informed the Commissioners that Karen Jones, the Human Resources Director, had resigned from RRHA to pursue other opportunities. He acknowledged that Ms. Jones' absence from RRHA will be missed.

He also informed the Commissioners that with this vacancy in the human resources department, Ingram Brown has been brought on board to serve as the Interim Human Resources Director. Ms. Brown worked for RRHA from 2010 – 2012 as the Human Resources Director and is very familiar with the Authority's processes and procedures.

The Armstrong School site was transferred; demolition of the school is in progress.

The remaining units in Highland Park for RAD Fay Towers have certificates of occupancy. The last residents from Fay Towers for this phase will be moving to Highland Park during the next couple of weeks.

Staff successfully submitted the application for the Byrne Grant.

The RFP for the Project Based vouchers has been issued.

**Resolution(s)**

The following resolution(s) were presented for consideration:

***Agenda Item No. 1*** - Resolution of the Richmond Redevelopment and Housing Authority Authorizing the Disposition of Vacant Parcels at 902 North Harrison Street, 1203½ West Leigh Street, 1205 West Leigh Street, 1205½ West Leigh Street, 1207 West Leigh Street, 1207½ West Leigh Street, 1209 West Leigh Street, 1209½ West Leigh Street and 1211 West Leigh Street located in the Carver Area

**(17-01)** WHEREAS, the Board of Commissioners has reviewed the Recommendation Memorandum dated February 15, 2017, requesting Authorization for Disposition of vacant Parcels at 902 N. Harrison Street, 1203.5 W. Leigh Street, 1205 W. Leigh Street, 1205.5 W. Leigh Street, 1207 W. Leigh Street, 1207.5 W. Leigh Street, 1209 W. Leigh Street, 1209.5 W. Leigh Street and 1211 W. Leigh Street located in the Carver Area;

THEREFORE, BE IT RESOLVED BY THE RICHMOND REDEVELOPMENT AND HOUSING AUTHORITY THAT THE BOARD OF COMMISSIONERS:

(i) Authorizes the Chief Executive Officer, or his designee, to execute documents necessary for the disposition of the following parcels in the Carver Project Area.

- 902 N. Harrison Street; Parcel N0000518019
- 1203.5 W. Leigh Street; Parcel N0000518013
- 1205 W. Leigh Street; Parcel N0000518012
- 1205.5 W. Leigh Street; Parcel N0000518011
- 1207 W. Leigh Street; Parcel N0000518010
- 1207.5 W. Leigh Street; Parcel N0000518009
- 1209 W. Leigh Street; Parcel N0000518008
- 1209.5 W. Leigh Street; Parcel N0000518007
- 1211 W. Leigh Street; Parcel N0000518006

**2 Motion: (Abbott/Coleman) Move to approve Resolution 1**

**Motion Carried Unanimously**

**Agenda Item No. 2** - Resolution of the Richmond Redevelopment and Housing Authority to Adopt the RRHA Finance Policies as identified in the attached Exhibit A

**(17-02)** BE IT RESOLVED by the Commissioners of the Richmond Redevelopment and Housing Authority (the "Commissioners") that the proposed RRHA Finance Policies shall apply to all RRHA employees; and

BE IT RESOLVED that proposed RRHA Finance Policies, once adopted, will supersede all previous versions.

BE IT FURTHER RESOLVED that the RRHA Finance Policies is hereby approved and adopted.

**3 Motion: (Adams/Young) Move to approve Resolution 2**

**Motion Carried Unanimously**

**Agenda Item No. 3** - Resolution of the Richmond Redevelopment and Housing Authority to Adopt the RRHA Procurement Policy

**(17-03)** BE IT RESOLVED by the Commissioners of the Richmond Redevelopment and Housing Authority (the "Commissioners") that the proposed RRHA Procurement Policy shall apply to all RRHA employees; and

BE IT RESOLVED that proposed RRHA Procurement Policy, once adopted, will supersede all previous versions.

BE IT FURTHER RESOLVED that the RRHA Procurement Policy is hereby approved and adopted.

**4 Motion: (Young/Abbott) Move to approve Resolution 3**

**Motion Carried Unanimously**

**1 Action Item:** T.K. Somanath will hold a brainstorming session with staff to discuss the Procurement Policy. A recommendation will be brought back to the Commissioners within the next two months.

**Adjournment**

There being no further business, the meeting adjourned at 5:49 p.m.

  
Chairman

  
Chief Executive Officer/Secretary