



To Whom It May Concern:

Richmond Redevelopment and Housing Authority (RRHA) require the following information from all vendors conducting business with RRHA.

To ensure the collection of all information, RRHA requests that you update the enclosed Vendor Questionnaire. Also, please provide a copy of the following:

W-9 (Request for Taxpayer Identification Number and Certification)

Business License

Contractors License

Small, Woman, Minority Business Certificate

RRHA ask that you answer all questions on the survey. This information is needed to provide information to various federal, state, and city monitoring agencies.

Please mail, Fax, or email to:

RRHA

Procurement and Contract Administration

901 Chamberlayne Parkway

Richmond, VA 23220

Fax No: 804-780-8712

dorothy.morris@rrha.com

Thanking you in advance for your immediate attention.