

September 3, 2019

ADDENDUM NO 1. TO RRHA RFP 2019-35

Commodity: Architectural and Engineering Services

RFP Issued: August 12, 2019

Proposal Due Date: September 17, 2019 at 2:00PM

The above solicitation is hereby modified as follows:

Item #1:

• **Attachment A – Exceptions to RFP**

- The RFP has changed as such: There is no requirement to list any exceptions to the RFP. Exceptions to any Terms and Conditions will be discussed and recognized during negotiations.

Item #2:

• **XI. PRICING SCHEDULE (COST PROPOSAL):**

It is important for RRHA to gain a reasonably clear understanding of your firm's total rates for the services described in the RFP. Provide detailed pricing information for all expenses to include all charges.

- The RFP has changed as such: The **Section XI** is eliminated.

Item #3:

- On page 9 of 41, section A Evaluation Criteria: Proposals shall be evaluated by RRHA using the following criteria:

	Criteria	Point <u>Value</u>
1	Experience and qualifications of personnel assigned to perform the services	30
2	Experience and qualifications of Offeror's firm/company to perform the services	25
3	Specific plans or methodology to be used to perform the services	25
4	Proposed Compensation	10
	Section III	5
5	MBE/WBE	5
	Total	100

- The RFP will change as such:
- Proposals shall be evaluated by RRHA using the following criteria:

	Criteria	<u>Point Value</u>
1	Experience and qualifications of personnel assigned to perform the services	35
2	Experience and qualifications of Offeror's firm/company to perform the services	30
3	Specific plans or methodology to be used to perform the services	25
	Section III	5
5	MBE/WBE	5
	Total	100

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Bid Closing Date and Time – September 17, 2019 at 2:00PM

Note: An acknowledgement of this addendum shall be attached to you bid.

Note: A signed acknowledgement of this Addendum must be received at the submission location indicated on the RFP either prior to the proposal due date and hour or attached to your proposal.

Kerry L. James, MBA, VCO
 Director of Procurement and Contract Administration
 804-780-44449

 Name of Firm

 Signature / Title

 Date