

COMMISSIONERS' REGULAR ELECTRONIC MEETING
May 20, 2020

Resolution(s) Passed:

20-06 Resolution of the Richmond Redevelopment and Housing Authority Authorizing the Approval and Affirmation of New Interim Chief Executive Officer

Motion: Move to divide Resolution #1 into two questions to: (1) appoint Stacey Daniels-Fayson as Interim Chief Executive Officer ("Question 1") and (2) confirm that Damon Duncan's appointment will end on June 22, 2020 and Stacey Daniels-Fayson's appointment will begin on June 22, 2020 ("Question 2").

MOTIONS: Jones/Young

VOTE: Aye: Blount, Kessler, Harrigan, Young, Coleman, Jones

ABSTAIN: None

ABSENT: Olds

Motion: Move to adopt Question 1 of Resolution #1 and name Stacey Daniels-Fayson as the Interim Chief Executive Officer

MOTIONS: Jones/Young

VOTE: Aye: Blount, Kessler, Harrigan, Young, Coleman, Jones

ABSTAIN: None

ABSENT: Olds

Motion: Move to adopt Question 2 of Resolution #1 and confirm that Damon Duncan's appointment will end on June 22, 2020 and Stacey Daniels-Fayson's appointment will begin on June 22, 2020

MOTIONS: Kessler/Jones

VOTE: Aye: Blount, Kessler, Young, Coleman

Nay: Jones, Harrigan

ABSTAIN: None

ABSENT: Olds

MINUTES OF THE REGULAR ELECTRONIC MEETING
OF THE COMMISSIONERS OF
RICHMOND REDEVELOPMENT AND HOUSING AUTHORITY
HELD VIA GOTOMEETING
IN RICHMOND, VIRGINIA
ON WEDNESDAY, MAY 20, 2020

In Attendance via GoToMeeting:

Board of Commissioners

Veronica G. Blount, Chairman
Neil Kessler, Vice Chairman
Elliott Harrigan
Samuel S. Young, Jr.
Jonathan Coleman
Robley Jones

Absent

Marilyn Olds

RRHA Staff

Damon E. Duncan, Chief Executive Officer

Chairman Blount called the meeting to order at 5:43 p.m. with Cory Wolfe serving as Legal Counsel. A quorum was established.

General Counsel Comments

This meeting is an electronic meeting called and conducted in accordance with City of Richmond Ordinance No. 2020-093 (the "Ordinance"), which was ordained under the authority conferred unto the City by Va. Code § 15.2-1413. The Board is meeting by entirely remote means and a quorum of the Board is not physically assembled. The Board is conducting an electronic meeting due to the novel coronavirus (Covid-19) pandemic, which has made it unsafe for a quorum of Board members to physically assemble in a single location. RRHA's Board of Commissioners is a "public body" within the meaning of the Virginia Freedom of Information Act (Va. Code § 2.2-3700 *et seq.*), as well as Section 1(B)(5) of the Ordinance, in that the members of this Board are appointed to office by the City Council.

Notice of this electronic meeting was published on RRHA's website on Thursday, May 14, 2020. That Notice identified that this meeting will be an "electronic meeting" within the meaning of the Ordinance, that the meeting will be conducted through GoToMeeting, and that members of the public could observe and, if applicable, participate in the meeting. Specific instructions to access the meeting by Internet and by phone were disclosed in the Notice. The Notice also directed members of the public to a link at which they could register to deliver public comments in real time in accordance with the Citizens' Comment provisions of this Board's Bylaws. All such requests to speak are delivered to Priscilla Jackson, Executive Administrative Assistant.

Members of the public must register in advance to make public comments in accordance with the Board's Bylaws. To do so, members of the public must access an online link by which they can provide the information required by the Board's Bylaws. These comments must be made at electronic meetings of this Board in real time through the GoToMeeting application, either by Internet or by phone.

In accordance with the Bylaws, no member of the public may address the Board unless they have registered to speak, or have otherwise been called upon by the Chair to speak. Accordingly, all members of the public are instructed to disable any audio or video broadcasts until and unless the Board has called upon such individual to deliver comments. If a member of the public refuses to disable an audio or video broadcast after

having been warned to do so by the Chair, then the individual may be permanently banned from the remainder of the meeting.

Please disable your audio and video broadcasts now.

All members of this body in attendance at this meeting are participating electronically. The members who are participating in this meeting include: (1) Ms. Veronica G. Blount, the Chair; (2) Mr. Jonathan Coleman, (3) Mr. Robley S. Jones, (4) Mr. Neil S. Kessler, the Vice Chair; (5) and (6) Mr. Samuel S. Young, Jr.

Members are reminded that all voting during this electronic meeting must be conducted by roll call vote. When a motion is on the floor, I will call each member by name, in alphabetical order, to state their vote individually, until all members are polled.

I have no further comments.

Citizen Information Period

No citizens were scheduled to speak.

Minutes

The Minutes from the *February 26, 2020 Regular Board of Commissioners Meeting, March 4, 2020 Special Board of Commissioners Meeting, March 20, 2020 Special Board of Commissioners Meeting, April 15, 2020 Special Electronic Board of Commissioners Meeting, April 22, 2020 Special Electronic Board of Commissioners Meeting, and the May 6, 2020 Special Electronic Board of Commissioners Meeting* were approved.

1 Motion: (Young/Coleman) Move to adopt the Minutes from the February 26, 2020 Regular Board of Commissioners Meeting, March 4, 2020 Special Board of Commissioners Meeting, March 20, 2020 Special Board of Commissioners Meeting, April 15, 2020 Special Electronic Board of Commissioners Meeting, April 22, 2020 Special Electronic Board of Commissioners Meeting and May 6, 2020 Special Electronic Board of Commissioners Meeting

Motion Carried

Absent: Olds

Chairman/CEO Reports

Chief Executive Officer's comments – CEO Damon Duncan provided the following comments.

- He stated that this will be his last meeting as the CEO of RRHA. He said *"It has been a pleasure serving. It has been great working with you, staff, residents and community leaders. I think we have gotten a lot of good things done and this agency is on the right track. With continued leadership, the agency is headed for great things."*

Chairman's Comments – Chairman Blount provided the following comments.

- To Mr. Duncan, she said: *"It has been our pleasure having you serve our community. I believe I expressed that sentiment in the letter that I sent to you which I also forwarded to the Board. I wanted to let you know that it has definitely been a pleasure working you and I hope that we continue to have a great working relationship together in the future on future endeavors."*

Committee Updates

Financial Reporting Manager, *Tianna Wooldridge* reported that the *Administration and Finance Committee* met on May 18, 2020. The following items were reviewed and discussed:

- Status of the 2019 audit; the audits are due to HUD by December 2020.
- 2021 budget timetable.
- Agency vacancies.
- Section 3 reporting.
- Open procurements.
- Update on HUD waivers.
- Financial statements through March 2020.

1 Action Item: RRHA is planning to move to a virtual platform because of COVID-19. Staff should conduct a survey to determine if any residents have computer needs that would prevent them from conducting business with RRHA through the new virtual platform.

2 Action Item: Staff should determine if RRHA can provide child care assistance to residents who may be returning to work once the stay at home ban is lifted.

Resolution(s)

Agenda Item No. 1 - Resolution of the Richmond Redevelopment and Housing Authority Authorizing the Approval and Affirmation of New Interim Chief Executive Officer

(20-06) WHEREAS, the Chief Executive Officer is the Executive Director and chief executive and administrative officer of the Richmond Redevelopment and Housing Authority ("RRHA"); and

WHEREAS, pursuant to Section 5 of the Bylaws of the Board of Commissioners of RRHA (the "Bylaws"), the Board of Commissioners (the "Board") may employ an Executive Director, who shall be known as the Chief Executive Officer; and

WHEREAS, such Chief Executive Officer shall serve at the pleasure of the Board, with such compensation as may be determined by the Board, and pursuant to such written employment contract as may be authorized by a majority of the Board; and

WHEREAS, Damon E. Duncan's services as Chief Executive Officer with RRHA will end on June 22, 2020; and

WHEREAS, it is the will of the Board to appoint Stacey Daniels-Fayson as Interim Chief Executive Officer to administer, manage and direct the affairs and business of RRHA, subject to the policies, control and direction of the Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of RRHA:

1. Stacey Daniels-Fayson is hereby appointed, approved and affirmed as the Interim Chief Executive Officer of RRHA;
2. This resolution shall be effective as of June 22, 2020.
3. Veronica G. Blount and Neil S. Kessler, as the Chair and Vice Chair of the Board and on behalf of RRHA, is hereby authorized to negotiate and execute a written contract for employment with Stacey Daniels-Fayson, which shall include such compensation and other such terms which the Board may further authorize.

2 Motion: (Kessler/Jones) Move to adopt Resolution 1

Discussion: Commissioner Jones proposed the following amendments to Resolution #1:

- In the fourth WHEREAS statement, change the end date of Damon E. Duncan's services as Chief Executive Officer with RRHA from June 22, 2020 to **May 21, 2020**.
- For item #2 under NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of RRHA, change the effective date of the resolution from June 22, 2020 to **May 21, 2020**.

3 Motion: (Jones) Move to amend Resolution 1 with the changes noted above.

Motion Not Carried

Aye: Jones, Harrigan

Nay: Coleman, Blount, Kessler, Young

Absent: Olds

Closed Session

At 6:04 p.m., Commissioner Jones asked to go into Closed Session and read the following motion:

I move that we go into closed session to consult with legal counsel and staff regarding the following matters:

- (1) Discussion related directly to personnel matters as permitted by Va. Code § 2.2-3711(1) and
- (2) Discussion regarding hiring of an interim Chief Executive Officer, as permitted by Va. Code § 2.2-3711(1).

4 Motion: (Jones/Kessler) Move to go into Closed Session.

Motion Carried

Absent: Olds, Coleman (absent during roll call)

At 6:50 p.m., Commissioner Jones asked to leave Closed Session.

5 Motion: (Jones/Kessler) Move to leave Closed Session.

Motion Carried

Absent: Olds

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of Commissioners of the Richmond Redevelopment and Housing Authority (the "Board") convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711(B) of the Code of Virginia of 1950, as amended, requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

6 Motion: (Jones/Kessler) Move to accept the Certification of Closed Meeting

Motion Carried

Absent: Olds

7 Motion: (Jones/Young) Motion to divide Resolution #1 into two questions to: (1) appoint Stacey Daniels-Fayson as Interim Chief Executive Officer ("Question 1") and (2) confirm that Damon Duncan's appointment will end on June 22, 2020 and Stacey Daniels-Fayson's appointment will begin on June 22, 2020 ("Question 2").

Motion Carried

Absent: Olds

8 Motion: (Kessler/Jones) Move to adopt Question 1 of Resolution #1 and name Stacey Daniels-Fayson as the Interim Chief Executive Officer

Motion Carried

Absent: Olds

9 Motion: (Kessler/Jones) Move to adopt Question 2 of Resolution #1 and confirm that Damon Duncan's appointment will end on June 22, 2020 and Stacey Daniels-Fayson's appointment will begin on June 22, 2020

Motion Carried

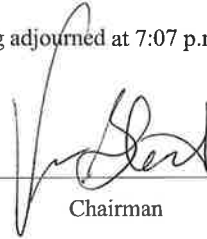
Aye: Coleman, Blount, Kessler, Young

Nay: Jones, Harrigan

Absent: Olds

Adjournment

There being no further business, the meeting adjourned at 7:07 p.m.



Chairman



Interim Chief Executive Officer/Secretary