



**ELECTRONIC
Administration and Finance Committee Meeting
Tuesday, November 15, 2022
6:00 p.m.**

PLEASE NOTE: This is an ELECTRONIC MEETING held pursuant to and in accordance with Section 2.2-3708.2 of the Code of Virginia.

Agenda

- I. Opening Comments/Announcements – Commissioner Blount, Chair
- II. General Counsel’s Comments regarding Electronic Meetings
- III. Minutes from the October 17, 2022 Meeting
- IV. Citizens’ Comment Period
- I. Old Business
 - Update on Closing Out 2021 Audit and Start of 2022 Unaudited Submission – Shannon Sterling
 - Receipt of HUD Close Out Letter of CARES Review – Shannon Sterling
- V. New Business
 - A. Agency Vacancies /Section 3 Hires – Priscilla Bartee
 - B. IT Updates – Jackie Salaam-Hicks
 - C. Procurement Reporting – Art Walker
 - 1. Res. #2 – Project Management Services
 - 2. Res. #3 – Roofing Replacement and Repair Services
 - 3. Res. #4 – A & E Services for Blackwell Senior Cottages
 - D. MBE, WBE and Section III Reporting – Art Walker
- VI. Next Committee Meeting Date: December 19, 2022 -Time: 6:00 p.m.

(*Note: All meetings will continue to be virtual, until further notice.)

SPECIAL NOTES FOR ELECTRONIC MEETINGS:

Members of the public may participate in this meeting in real-time (except during closed session) through either of the following methods:

On any Internet-enabled device, navigate to <https://meet.goto.com/227540485>

- at the scheduled meeting time.
- On any telephone, dial [+1 \(571\) 317-3122](tel:+15713173122) at the scheduled meeting time and enter access code **227-540-485#**. For audio pin, press #.

To register to speak during the **Citizens' Comment Period**, please visit <https://fs23.formsite.com/rrhaforms/form1/index.html>. Timely registration in accordance with RRHA's Bylaws is required. Registered speakers must attend the meeting through GoToMeeting or by phone to deliver comments. Written comments will not be accepted in advance. **The deadline to sign up to speak is noon, November 15, 2022.**