



Administration and Finance Committee Meeting
Monday, April 17, 2023
6:00 p.m.

PLEASE NOTE: This is a HYBRID MEETING held pursuant to and in accordance with Section 2.2-3708.3 of the Code of Virginia.

Agenda

- I. Opening Comments/Announcements – Commissioner Blount, Chair
- II. General Counsel’s Comments
- III. Minutes from the March 14, 2023 Meeting
- IV. Citizens’ Comment Period
- V. Old Business
 - A. EHV Compliance Review and HUD Agency-wide Audit Update– Mike Kelly
 - B. Professional Accounting/Finance Services Update – Fabio Spino
- VI. New Business
 - A. March 2023 Financials (*Monthly*) – Fabio Spino
 - B. Agency Vacancies /Section 3 Hires – Priscilla Bartee
 - C. IT Q&A – Jackie Salaam-Hicks
 - D. Procurement Reporting – Derek Brooks
 - 1. Resolution – Approval to Extend the Contract with DynaTouch for Queue Kiosks
 - 2. Resolution – Approval to Renew Contract with Baker Tilly US LLP for Real Estate Program Management Services
 - E. MBE, WBE and Section 3 Reporting – Derek Brooks
- VII. Next Committee Meeting Date: May 15, 2023
(*Note: *All meetings have moved to be hybrid, until further notice.*)

SPECIAL NOTES FOR ELECTRONIC MEETINGS:

Members of the public may participate in this meeting in real-time (except during closed session) through either of the following methods:

On any Internet-enabled device, navigate to <https://meet.goto.com/227540485>

- at the scheduled meeting time.
- On any telephone, dial [+1 \(571\) 317-3122](tel:+15713173122) at the scheduled meeting time and enter access code **227-540-485#**. For audio pin, press #.

To register to speak during the **Citizens' Comment Period**, please visit <https://fs23.formsite.com/rrhaforms/form1/index.html>. Timely registration in accordance with RRHA's Bylaws is required. Registered speakers must attend the meeting through GoToMeeting or by phone to deliver comments. Written comments will not be accepted in advance. **The deadline to sign up to speak is noon, April 17, 2023.**