



**Administration and Finance Committee Meeting**  
**Monday, September 18, 2023**  
**6:00 p.m.**

**Agenda**

- I. Opening Comments/Announcements – Commissioner Blount, Chair
- II. Minutes from the July 17, 2023 Meeting
- III. Citizens’ Comment Period
- IV. **New Business**
  - A. FY2024 Budget Presentation – Tianna Wooldridge
    - Resolution #1 - Adoption of the FY2024 Authority-wide Operating Budget
  - B. July and August 2023 Financials (*Monthly*) – Katrena Wolfram
  - C. Agency Vacancies /Section 3 Hires – Priscilla Bartee
  - D. IT Q&A – Jackie Salaam-Hicks
  - E. Procurement Reporting – Derek Brooks
    - Resolution #2 – Approval to Exercise the Option to Renew Criminal Background Checks Services with Online Rental Exchange for One Additional Year
    - Resolution #3 – Approval to Purchase Water Source Heat Pumps from Shultz and James, Inc.
- V. **Next Committee Meeting Date: October 16, 2023**

## SPECIAL NOTES FOR VIRTUAL PARTICIPATION

Members of the public may participate in this meeting in real-time (except during closed session) through either of the following methods:

On any Internet-enabled device, navigate to <https://meet.goto.com/227540485>

- at the scheduled meeting time.
- On any telephone, dial [+1 \(571\) 317-3122](tel:+15713173122) at the scheduled meeting time and enter access code **227-540-485#**. For audio pin, press #.

To register to speak during the **Citizens' Comment Period**, please visit <https://fs23.formsite.com/rrhaforms/form1/index.html>. Timely registration in accordance with RRHA's Bylaws is required. Registered speakers must attend the meeting through GoToMeeting or by phone to deliver comments. Written comments will not be accepted in advance. **The deadline to sign up to speak is noon, September 18, 2023.**