



**Administration and Finance Committee Meeting**  
**Tuesday, January 16, 2024**  
**6:00 p.m.**

**Agenda**

- I. Opening Comments/Announcements – Commissioner Blount, Chair
- II. Minutes from the November 13, 2023 Meeting
- III. Citizens’ Comment Period
- IV. **New Business**
  - A. 2023 Unaudited Submission – Precious Washington
  - B. November 2023 Financials (*Monthly*) – Precious Washington
  - C. Agency Vacancies /Section 3 Hires – Priscilla Bartee
  - D. IT Q&A – Jackie Salaam-Hicks
  - E. Announcement of New Vice President for Procurement – Steve Nesmith
    - Resolution #1 – Approval to Execute Multiple Contracts for Vacancy Reduction Services
- V. **Next Committee Meeting Date: February 19, 2024 - Pam Thompson**

**\*NOTE:** Next meeting date subject to changes, as this date is a holiday. Alternate date to be 2/20/24.

## SPECIAL NOTES FOR VIRTUAL PARTICIPATION

Members of the public may participate in this meeting in real-time (except during closed session) through either of the following methods:

On any Internet-enabled device, navigate to <https://meet.goto.com/227540485>

- at the scheduled meeting time.
- On any telephone, dial [+1 \(571\) 317-3122](tel:+15713173122) at the scheduled meeting time and enter access code **227-540-485#**. For audio pin, press #.

To register to speak during the **Citizens' Comment Period**, please visit <https://fs23.formsite.com/rrhaforms/form1/index.html>. Timely registration in accordance with RRHA's Bylaws is required. Registered speakers must attend the meeting through GoToMeeting or by phone to deliver comments. Written comments will not be accepted in advance. **The deadline to sign up to speak is noon, January 16, 2024.**