



**Administration and Finance Committee Meeting**  
**Monday, April 15, 2024**  
**6:00 p.m.**

**Agenda**

- I. Opening Comments/Announcements – Commissioner Blount, Chair
- II. Minutes from the March 18, 2024 Meeting
- III. Citizens’ Comment Period
- IV. **New Business**
  - A. February 2024 Financials (*Monthly*) – Precious Washington
  - B. Agency Vacancies /Section 3 Hires – Jessica Clarke
  - C. IT Q&A – Jackie Salaam-Hicks
  - D. Procurement Planning Report – Colene Orsini
    - **Resolution #1 – APPROVAL TO EXECUTE CONTRACT NO. RRHA 2024-02 WITH GIBRALTAR CONSTRUCTION CO., INC FOR THE REHABILITATION OF 1920 STONEWALL AVE**
    - **Resolution #2 – APPROVAL TO EXECUTE CONTRACT NO. RRHA 2024-02 WITH GIBRALTAR CONSTRUCTION CO., INC FOR THE REHABILITATION OF 700 SOUTH LOMBARDY**
    - **Resolution #3 – APPROVAL OF THE USE OF CAPITAL FUNDS TO PURCHASE REFRIGERATORS AND STOVES IN BULK TO SUPPORT OUR VACANCY REDUCTION EFFORTS**
- V. **Next Committee Meeting Date: May 20, 2024**

## SPECIAL NOTES FOR VIRTUAL PARTICIPATION

Members of the public may participate in this meeting in real-time (except during closed session) through either of the following methods:

On any Internet-enabled device, navigate to <https://meet.goto.com/227540485>

- at the scheduled meeting time.
- On any telephone, dial [+1 \(571\) 317-3122](tel:+15713173122) at the scheduled meeting time and enter access code **227-540-485#**. For audio pin, press #.

To register to speak during the **Citizens' Comment Period**, please visit <https://fs23.formsite.com/rrhaforms/form1/index.html>. Timely registration in accordance with RRHA's Bylaws is required. Registered speakers must attend the meeting through GoToMeeting or by phone to deliver comments. Written comments will not be accepted in advance. **The deadline to sign up to speak is noon, April 15, 2024.**