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Chief Executive Officer
Steven B. Nesmith

Board of Commissioners
W.R. "Bill" Johnson, Jr., Chair
Charlene Pitchford, Vice Chair
Veronica G. Blount
Dyanne Broidy
Kyle R. Elliott
Barrett Hardiman
Edward L. Jackson, Jr.
Gregory Lewis
Harold Parker, Jr.

AGENDA

Administration and Finance Committee Meeting

Date: September 16, 2024	Time: 5:30 p.m.
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- I. Call to Order | Gregory Lewis, Chair
- II. Establish Quorum | Board of Commissioners
- III. Approval of Minutes | Committee Commissioners
 - June 17, 2024 Meeting
 - September 4, 2024 Virtual Budget Review Meeting
- IV. Citizens' Comment Period | General Public
- V. Old Business | Precious Faust, Senior Vice President and Chief Financial Officer
 - Formal FY2025 Budget Presentation
 - Resolution #1 for Adoption of the FY2025 Authority-wide Operating Budget
- VI. New Business |
 - Agency Vacant Positions and Section 3 Hires | Jessica Hardin, Vice President of Human Resource
 - IT Q & A | Jackie Salaam-Hicks, Vice President of Information Technology
 - Procurement Planning and MBE/WBE & Section 3 Reports | Colene Orsini, Vice President of Procurement and Contract Administration
- VII. Resolutions |
 1. Resolution #2 – APPROVAL TO EXECUTE CHANGE ORDER #01 FOR CONTRACT NO. RRHA 2024-02 WITH GIBRALTAR CONSTRUCTION CO., INC FOR THE REHABILITATION OF 700 SOUTH LOMBARDY
 2. Resolution #3 – APPROVAL TO RENEW THE CONTRACT WITH SENTRY FORCE SECURITY, LLC, FOR ARMED GUARD SECURITY SERVICES @ THE BIG 6 PROPERTIES

"Building Communities. Changing Lives." is the vision of the Richmond Redevelopment and Housing Authority. RRHA is Virginia's largest public housing authority serving over 10,000 residents and managing nearly 4,000 units through the public housing program. RRHA provides subsidized housing assistance to more than 3,000 families and is a catalyst for quality affordable housing and community revitalization. For more information about RRHA programs and objectives, visit rrha.com, or keep up with us on social media: [Facebook](#), [Twitter](#), [Instagram](#) or [LinkedIn](#).



3. Resolution #4 - APPROVAL TO EXECUTE A CONTRACT WITH AMERICAN SECURITY GROUP, LLC, FOR ARMED GUARD SECURITY SERVICES AT RRHA MAIN OFFICE, FAY TOWERS, EAST GRACE STREET, AND CALHOUN FAMILY CENTER
4. Resolution #5 – APPROVAL TO EXECUTE A CONTRACT WITH VERTOSOFT, LLC, TO PROVIDE A HUMAN RESOURCES INFORMATION SYSTEM (HRIS) SOFTWARE SOLUTION THAT WILL DELIVER HUMAN CAPITAL MANAGEMENT (HCM) SERVICES FOR THE EMPLOYEES OF RICHMOND REDEVELOPMENT AND HOUSING AUTHORITY (RRHA)
5. Resolution #6 – APPROVAL TO EXECUTE A CONTRACT WITH RETROFIT SERVICES, INC. AND PLUMBER NEAR ME, LLC TO PROVIDE ON-CALL HVAC AND BOILER MAINTENANCE AND REPAIR SERVICES TO ALL RICHMOND REDEVELOPMENT AND HOUSING AUTHORITY (RRHA)

VIII. Adjourn



SPECIAL NOTES FOR VIRTUAL PARTICIPATION:

Members of the public may participate in this meeting in real-time (except during closed session) through either of the following methods:

- On any Internet-enabled device, navigate to <https://meet.goto.com/227540485> at the scheduled meeting time.
- On any telephone, dial [+1 \(571\) 317-3122](tel:+15713173122) at the scheduled meeting time and enter access code 227-540-485#. For audio pin, press #.

To register to speak during the Citizens' Comment Period, please visit <https://fs23.formsite.com/rrhaforms/form1/index.html>. Timely registration in accordance with RRHA's Bylaws is required. Registered speakers must attend the meeting through GoToMeeting or by phone to deliver comments. Written comments will not be accepted in advance. The deadline to sign up to speak is noon (12 p.m.), September 16, 2024.