

RRHA's RENTAL STATEMENT

By the Numbers

- 1 The RRHA logo. This identifies that this is an official document from the Richmond Redevelopment and Housing Authority.
- 2 The name of the property/community/building that the resident lives in and the unit number that identifies the unit where the leaseholder resides.
- 3 The date that the resident statement is due to be paid. Payment must reach Richmond Redevelopment and Housing Authority (RRHA) by the due date indicated on the statement in order for the payment to be considered on-time.
- 4 The Remittance Address – This is the specific location where payments, checks, money orders and cashier's checks are sent to pay the resident's bill.
- 5 The total amount of the statement that is owed.
- 6 The blank where the resident writes in the amount that is being paid.
- 7 The name and address of the leaseholder that the rental statement is being sent to.
- 8 The Remittance Address – This is the specific location where payments, checks, money orders and cashier's checks are sent to pay the billing statement.
- 9 The number that identifies who the resident is that the statement is being sent to.
- 10 Community Notice outlines important and useful information about the resident's rental statement, when and how to properly submit it and the appropriate processes if the resident has a question about their charges. Other useful information may also be printed here so it is important for the leaseholder to read this section each time they receive their statement.
- 11 Methods and formats for residents to submit their statements and forms of payment
- 12 Month/Date/year that the current billing statement applies to.
- 13 The number that identifies the unit where the leaseholder resides.
- 14 Information about how much is owed on the resident's repayment agreement. This includes the effective date; the total amount of the repayment agreement; the monthly amount of the repayment agreement; the amount paid to date; and the remaining balance.
- 15 Balance that was owed from prior month(s) billing period to this current statement.
- 16 List of all of the charges from the current month's billing period listed on current statement.
- 17 Payments applied to the current month statement period.
- 18 Total amount due on the current statement.